

## Leadership Structure - THS

### **Instructional Leadership Team: Meet monthly - 2<sup>nd</sup> Monday (3:00-4:00)**

The focus is **student learning**. We will work to study and develop components of high performing teams (i.e. - effective data use, power standards, assessment strategies, systematic remediation, best practices, etc...). The three essential questions will be our guide.

#### **Responsibilities:**

- Instructional leader
- Provide focus, direction, vision, and leadership for departmental collaboration time.
- Advise and give input on the instructional and professional development direction of the school.
- Meet monthly with other instructional leaders to share ideas, successes, problem-solve and learn from one another.
- Work with departmental team and admin rep. to give input on master schedule.
- Work with departmental team and admin rep. to give input on new hires.
- Promote and model positive attitudes and behavior.
- Promote and celebrate departmental and individual accomplishments relating to student achievement and student work with-in the departmental team.

### **M&O Reps: Meet monthly - 4<sup>th</sup> Monday (3:00-4:00)**

#### **Responsibilities:**

- Disseminate and communicate school-level information to departmental team members.
- Work with departmental team to set and oversee departmental budgets.
- Work with departmental team to oversee ordering of materials, supplies, and textbooks, etc...
- Work with departmental team and admin rep. to give input on master schedule.
- Work with departmental team and admin rep. to give input on new hires.
- Problem solve / find solutions relating to policy and procedural issues
- Champion and provide feedback from departmental team members
- Promote and model positive attitudes and behavior
- Promote and celebrate departmental and individual accomplishments with-in departmental team.