

Admin Responsibilities 2010--2011

Theron Murphy Principal

Aware to Care
Building Maintenance
Budgets
Business Partnerships
Concurrent Enrollment
Executive Leader Team
Faculty Celebration
Fee Waivers
Latino Board
Master Schedule
Newsletters
Overnight Trips
Personnel Matters
Pride of the Pack
PTSA
School Com. Council (SCC)
*School Improve Team
School Safety / SRO / Crisis
School Store
Technology Committee
USTAR Grant
Website

Team/Personnel Supervision

Copy Center
Counseling
Custodians
ELL
Foreign Language
Math
Secretaries
Social Studies
Technician / D-Learning
Tutorial – Janet Cooper

Interventions: Dylan

3 – Ell (PE,E,I)
7 – Tutorial Math (10)
2 – Sheltered English
Total = 70

Attendance (R-Z)

Attendance Appeals

Activities & Clubs

LIA
PACK
Student Council
Yearbook

Debbie Zirbes Assistant Principal

504
Athletic Administration
Field Trip Approval
Fund Raiser Approval
Handbook – Teacher
Home Hospital
Master Schedule
M&O
Registration
Room Assignments
SST Coordinator
Substitutes – Barb
Textbook Approval

Team / Personnel Supervision

Basic English - ?
CTE
English
Performing Arts
504 – Austin Heaps
Reading – Janet Skinner

Interventions: Taunia

2 – Basic English (12)
2 – Reading (5-6)
2 – Sheltered English
Total = 36

Attendance (E-L)

Special Ed Students/IEP
Attendance Appeals

Activities & Clubs

Ballroom Dance Team
Cheerleaders
Sophomore Class
TDT (Modern Dance Team)

Diane Wanamaker Assistant Principal

Associates
Data Specialist / Testing
*Flex Time
Handbook - Student
Instructional Leaders
Master Schedule
New Teacher Induction
Special Ed – LEA
Student Teachers

Team/Personnel Supervision

Americorp:(A2,B2,A3,B3,A4,B4)
Bio-AG
Guided Study – Chelsie
Media Center (Cathy, Cindy)
Science
Special Education + paras
Visual Arts

Interventions: Rick

7 – Guided Study (8-10)
3 – Acad. Study Hall (15,36)
2 – ACT Prep Classes (36)
Total = 136, 72

Attendance (A-D)

Special Ed Students/IEP
Attendance Appeals

Activities & Clubs

National Honor Society
Senior Class
Sterling Scholars

Byron Tanner Assistant Principal

Attendance Policy
*Aware to Care - Taunia
Flex Time - assist
Instructional Leader – PE,
Drivers Ed, and Health
Lunch Supervision
Master Schedule
Parent Teacher Conference
School Improvement Team
Student Recognition (Joan)
*Keys to Success

Team/Personnel Supervision

Americorp – A1/B1;A3/B3
PE/Drivers Ed/Health

Intervention: Carrie

1 – Why Try (12)
Total = 12

Attendance (M-Q)

Special Ed Students/IEP
Attendance Appeals

Activities & Clubs

Club Council
Junior Class