

TIMPANOGOS HIGH SCHOOL  
SCHOOL COMMUNITY COUNCIL MEETING  
September 9, 2008

In attendance: Stacey Edgington, Cathy Keller, Kris Bentley, Kay Thomas, Lyn Denna, Kori Crampton, Mike Larson, Aaron Barth, Jennifer Lewis, and Theron Murphy

Minute Approval

The minutes for the last meeting held May 13, 2008 were reviewed. Theron Murphy made a motion to approve the minutes. Jennifer Lewis seconded the motion. They were approved with one change. Cathy Keller was added to the list of those in attendance.

Appointment for Vacant Position

Stacey informed the council that Diane Knight will be unable to fulfill her responsibilities on the council. It will therefore, be necessary for someone to be appointed to fill her position for the rest of this school year. A motion was made by Kori Crampton nominating Lyn Denna to fill the vacancy. Cathy Keller seconded the nomination. Lyn accepted and was welcomed as a new council member.

Overview of Purpose, Roles and Responsibilities of SCC

Lyn Denna pointed out that there are some on the council who have served for a many years as well as some who are new to the council. Everyone needs to understand the purpose, responsibilities and objectives of the council. The goal is to improve an already great school and children.

The council is made up of parents and school employees. The parent and employee council members are elected; the parent members by parents and the employee members by employees. The principal is not elected. There must always be one more parent on the council than school employees. The council elects their own officers. There must be a chair and vice chair – one person from the parents and one from the school employees.

The public is invited to attend the meetings. The date, time and place of all meetings should be posted on the school website at the beginning of each school year. Meeting agendas should also be posted on the website before each meeting.

The council's purpose is to help with academic needs. This can be done through evaluation of UPASS, AYP, and student testing. The School Improvement Plan as well as the trust plan should be based on academic needs.

1) School Improvement Plan - Is a plan to address the most critical needs of the school.

- 2) School LAND (Learning and Nurturing Development) Trust is the money used to fund the School Improvement Plan.
- 3) Participate in developing Professional Development Plan. The major responsibility in this area falls to the administration and teachers. However, it is important for the parents to understand and participate in the school's professional development plan.
- 4) SCC meetings must allow for parents to present any concerns. One of the purposes of the council is to provide consistent communication between administration, teachers and the community. It allows parents to be involved in the education of their children.

There have been some structural changes to the School Community Council rules. A final reading will be given in late September. New items will be reviewed next meeting.

#### Chair Elect

Lyn pointed out that Timpanogos High is the only school in the district that currently elects a chair elect. She felt it was nice to have a year as the chair elect to help prepare for the responsibilities of chairing the committee. She pointed out that following this pattern does not enable a new member to be the chair of the council. She asked for input from the council if they wanted to continue with the chair elect. After a group discussion it was decided to continue with the co-chair being the chair the next year.

#### Vice Chair Nomination

Stacy asked for nominations for the Vice Chair position. She pointed out that since the chair was a parent, it would be necessary for a school employee to be elected as Vice Chair.

Kathy Keller nominated Mike Larson as vice chair. Aaron Barth seconded the motion. No other nominations were offered. The council unanimously approved Mike Larson as vice chair.

#### Chair Elect Nomination

Kris Bentley nominated Jennifer Lewis as the chair elect for the 2009-2010 school year. No other nominations were presented. The council unanimously elected Jennifer as chair elect.

#### Student Nominations

Teachers have submitted names of students who they feel would be an asset to the council. Mr. Murphy will talk with each of them and let them know they have been nominated. The students may then decide if they would be willing to serve. A

subcommittee will be formed from the School Community Council to interview the candidates and choose three students. It is hopeful that one Sophomore, one Junior and one Senior will be selected. However, a student from each class is not a requirement. Stacey suggested that students who are already members of the student council not be considered as they already have leadership responsibilities. Lyn pointed out that these students need to be individuals who will attend the council meetings and voice their concerns and opinions.

Kori Crampton, Cathy Keller, Kris Bently and Kay Thomas volunteered to be part of the subcommittee to select the student representatives. Theron will meet with students within the next two weeks and will have a list of candidates for the committee by September 26 when the committee plans to interview students.

### SCC Individual Roles

Stacey suggested that each person on the council take the responsibility for a different council responsibility. The following areas were suggested:

- 1) Public Relations – Newsletter articles, elections, and website coordination with the webmaster to keep information up to date.
- 2) Stakeholder Report - This is an annual report that is sent to the home of each patron. It declares the academic state of the school. It may also report on Adequate Yearly Progress of the school, showcase accomplishments, show testing results and where the school is headed. This person would work with the testing coordinator as well as counseling personnel to compile data. It is an opportunity to highlight and celebrate what is going well at the school. It was suggested that they report on Latinos in Action, Kaplan and promote understanding of what SCC does and how money is spent.
- 3) Latinos in Action
- 4) Kaplan
- 5) Professional Development Team – This area is mainly a teacher responsibility, but it is good for parents to occasionally attend in-service days and Monday afternoon collaboration to see what teachers are doing to improve teaching.
- 6) School Improvement – The main responsibility in this area would be to write the School Improvement Plan in conjunction with the land trust plan.
- 7) Land Trust – Help in the writing the Land Trust allocations recommendation for the next school year.

It was agreed by the council that the following members would take responsibility for the area listed:

- 1) Public Relations – Kori Crampton and Kay Thomas
- 2) Stakeholder Report – Lyn Denna and Mike Larson
- 3) Latinos in Action – Aaron Barth
- 4) Kaplan – Stacey Edgington
- 5) Professional Development - Jennifer Lewis
- 6) School Improvement Plan – Mark Shurtliff, Cathy Keller
- 7) Land Trust – Kris Bentley

### Parent Concerns

There was concern followed by a discussion about the format of future parent teacher conferences. After a discussion and various opinions as to how parent teacher conference could best serve the students, Mr. Murphy informed the council that the first parent teacher conference would be held on September 24 and that it would be a traditional conference. Mr. Murphy assured the council that the administration will be looking at the formatting of future conferences in order to best serve parents as well as students.

### Trust Lands

Stacey suggested that the council review the trust lands money summary sheet at the next meeting. Mr. Murphy agreed to have that information available at the next meeting. Theron suggested that someone needs to own each item designated through trust lands money in order that the right students get the right helps. For example, math and English tutoring needs to be supported by the math and English departments. They should not be separate programs. The administration will work closely with the departments to ensure funds are being used to give the best results to students.

### Attendance Committee

Lyn requested that another parent be appointed to the attendance committee. Karen Duncan was suggested. Kathy Sisk was also suggested. Any one with a recommendation should talk to Lyn Denna.

### Principal's Report

Theron reported that it is great to work and be among people who are passionate about students. Parents as well as teachers are all working together to do what is best for kids. The State Legislature has designated 1.2 million dollars as incentive pay for teachers. This money is tied to productivity in recognizing high performing teams. At the next Monday afternoon meeting ( September 15 from 1:45-2:30) teachers will receive information about how the money can become available to them. There will be a panel evaluation as well as self-evaluations to help decide which teams will receive the stipends. The purpose of this activity is to take an honest look at where each team is and where they want to be. There will be a panel to help decide who will receive the stipends. The panel will consist of six people - four parents (two from School Community Council

as well as two other parents) and two administrators. Stacey, Jennifer and Kris all volunteered to be part of the parent portion of the panel.

The next School Community Council Meeting will be held on October 14 at 2:20 p.m. in the school's administrative conference room.