

Timpanogos High School

Academic Letter Requirements

2008-2009

Timpanogos High School recognizes excellence in all areas of student achievement. Letter awards are traditionally given to students who achieve excellence in athletics. Letter awards are also achievable in Academic, Vocational, and Fine Arts areas. These letters are awarded to students who have achieved certain criteria established by the faculty in each department.

Letter certificates and pins are awarded at the end of the school year at an academic recognition evening assembly. Timpanogos High students are encouraged to continue the tradition of excellence through earning academic letters.

GENERAL REQUIREMENTS

Contact Person, Liz Darger, Counseling Office

1. Students must pick-up an academic letter application from the contact person for the department they wish to letter in.
2. Students may be working toward earning academic letters all school year (unless otherwise specified by individual departments).
3. G.P.A. Requirements:
 - a. Overall G.P.A. 3.0 (cumulative 9 through 12).
 - b. Individual Department Criterion.
4. Citizenship:

Must be a full-time student in good standing at Timpanogos High School.
5. Sterling Scholars:

Automatic qualification with Department Chair approval.
6. **Applications are due on Friday April 3, 2009 to the contact person in each department.**

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APPLIED TECHNOLOGY

Contact Person: Kent Jorgensen, Room 306

The student must:

1. Be a full-time student with a cumulative GPA of 3.3 or higher.
2. Be a full-time student in good standing (good citizenship marks).
3. Have completed or be enrolled in at least 2.0 units of Applied Technology classes, one of which is an advanced course, and have a combined GPA in these classes or 3.5 or higher.
4. Have completed at least two of the following:
 - a. Pass a State Certification Exam.
 - b. Pass an Industry Certification Exam.
 - c. Place in an approved skills contest or CTE region competition.
 - d. Be an active, contributing member of a technology / vocational club such as TSA or VICA.
 - e. Participate in a teacher-approved senior class project.
 - f. Produce a teacher-approved portfolio.

ART

Contact Person: Mike Mills, Room 713

The student must:

1. Maintain a 3.0 G.P.A. (An official transcript must accompany the application.)
2. Have completed or be enrolled in AP Art or Honors Art programs.
3. Have participated in two or more art shows - school, local, and/or state shows
4. Have completed or be enrolled in four of the following:
 - a. AP Art
 - b. Photo I
 - c. Ceramics I
 - d. sculpture
 - e. Comm. Art I
 - f. Painting
 - g. Art Foundations I or II
 - h. Photo II
 - i. Ceramics II
 - j. Drawing
 - k. Comm. Art II
 - l. Young Masters (9th Grade)
 - m. 2-D Design
5. Have a full sketchbook approved by an art teacher
6. Donate one matted pre-approved art work to Timpanogos High School.
7. Propose and participate in one service project.

BUSINESS

Contact Person: Mike Sellars, Room 802

The student must:

COMPETENCE

1. Have successfully completed at least 2.5 credits in business curriculum in high school. (One unit can be a business TA.)
2. Have business courses G.P.A. of 3.5 or better.

CONTRIBUTION

3. Have participated in a business-related activity outside of the classroom such as:
 - a. Sterling Scholar
 - b. Governor's Vocational Award
 - c. FBLA (Future Business Leaders of America)
 - d. CO-OP (Work Experience)
 - e. Utah Business Week
 - f. DECA...An Association of Marketing Students
4. Have provided some service to the community.

CHARACTER

5. Be recommended by two business/Marketing teachers via signatures on the application.
6. Be recommended by another teacher via signatures on the application.

DANCE (BALLROOM AND TDT)

**Contact People: Jenny Johnson (Ballroom), Room 109
Karen Oldham (TDT), Room 109**

Students must complete any seven of the following tasks:

1. Maintain a GPA of 2.5 during the letter year.
2. Be on the performing team for one year.
3. Participate in the performing team concert.
4. Choreograph a 2 min. dance or compete in at least two recognized competitions.
5. Attend two professional dance performances and turn in a two-page detailed critique with programs and ticket stubs for each.
6. Attend a dance workshop and share knowledge with the class.
7. Research and report on one style or choreographer to a class (10 Min.).
8. Have at least 90% attendance in class rehearsal, and extra out of class rehearsals.
9. Give 20 hours by tutoring other members or helping with other activities throughout the year.

DRAMA

Contact Person: Agnes Broberg, Room 106

The student must earn a total of 40 points. All work must be completed after 9th grade. These points may be earned in the following ways:

1. Earn an A in 4 terms of any drama class10 points
2. Hold a leading role in a school play or musical..... 10 points
3. Hold a minor role in a school play or musical..... 5 points
4. Hold a major role in a school one-act play..... 5 points
5. Hold a technical design position for a school play or musical..... 10 points
6. Hold a technical crew lead position for a school play or musical..... 10 points
7. Stage manage a school play or musical..... 10 points
8. Spend 30 hours on a technical crew for a school play or musical..... 5 points
9. Hold a minor role in a community production (cleared by instructor)..... 5 points
10. Hold a major role in a community production (cleared by instructor)10 points
11. Write a one-act play to be performed in a high school setting..... 5 points
12. Direct a one-act play that is performed in a high school setting..... 10 points
13. Hold a leadership position in the THS Drama Club..... 5 points
14. Compete in an individual event at Shakespeare Competition 10 points
15. Compete in Ensemble Scene at Shakespeare Competition5 points

*All students must maintain a 3.0 G.P.A.

*Students may earn Advanced Achievement pins by completing requirements a second or third year.

ENGLISH

Contact Person: Brian Saxton, Room 214

Minimum Requirements:

On the ACT, the student must have a minimum composite score of 20 and have reading and writing scores of 22 or better. The student should also maintain a cumulative English G.P.A. of 3.5. A student must acquire 25 points from the optional list.

Point List for Optional Activities:

1. Complete AP Literature or AP Language..... 2 points
2. Straight "A" grade in English..... 1 point per quarter
3. Straight "A" grade in Honors English..... 2 points per quarter
4. Participate in THS English Society..... 1-3 points per year
Attend 5 activities..... 1 point
Council Member 2 points
Advisor recommendation..... 1 point
5. Staff member of THS Newspaper..... 1-5 points per year
Points awarded on level of involvement and skills demonstrated. Letter of recommendation from Newspaper Advisor required.
6. Staff member of THS Yearbook..... 1-3 points per year
Points awarded on level of involvement and skills demonstrated. Letter of recommendation from Yearbook Advisor required.
7. One or more published pieces of writing..... 1-8 points

Points awarded for publication in newspapers, magazines, journals, or other publications.

Points awarded only once for each entry. They could be published in a school publication or an extracurricular publication.

- Local Publication (including school)..... 1-3 points
- State Publication..... 4-5 points
- National Publication..... 6-8 points
8. Placing in a writing contest..... 2-20 points
See Department Chair
9. 15,000 cumulative reading pages..... 10 points
These pages constitute outside reading only and must be officially reported to an English teacher and recorded on a cumulative reading record. *Note: a student may collect these points more than once only if he/she can document a separate collection of 15,000 pages. Pages may not be used more than once to meet this requirement.*
10. Selected as English or General Sterling Scholar Alternate..... 20 points
Points awarded upon review of portfolio and the *Deseret News* announcement of winner.
11. Score in 90th percentile or higher on the language section of the ACT..... 15 points
12. Score 1200 or higher on the language section of the ACT..... 15 points
13. Participate in Academic Decathlon..... 5 points
14. Submit a written proposal to the English Department describing a special project that involves language arts and goes beyond the regular classroom expectations in service, citizenship, effort, or participation. (1-25 points awarded upon approval and completion of project.)
15. Attend the Young Adult Writer's Conference and publish in the required book..... 5 points

ESL (English as a Second Language)
Contact Person: Rick Sannar, Counseling Office

**available to students who are, or were, listed as an English Language Learners on Alpine School District database.

1. Maintain a B (3.0) overall grade point average.
2. Maintain a B+ (3.4) average in all ESL classes and/or a C+ (2.4) average in mainstream English classes
(you do not have to have been enrolled in any ESL classes to qualify for this letter).
3. Demonstrate increases in all areas (oral, reading, writing) of English proficiency on annual testing.
4. Choose from one of the two options below.

a) participate in an extra-curricular club or activity at Timpanogos High School that requires the use of English (signature of advisor/coach required).

OR

b) document the use of English outside of the school (letter from employer, etc.)

FOREIGN LANGUAGE

Contact Person: Tricia Bray, Room 223

The student must:

1. Study for at least three years in the same language of which two years are in high school, or achieve an equivalent proficiency through outstanding work.
2. Maintain at least a 3.5 G.P.A. in language classes during the three years of study.
3. Be a member of a foreign language club for at least two years during high school.
4. Complete at least one of the following:
 - a. Donate twenty-five hours of service to the school or the community in the related language.
 - b. Achieve a superior rating in a language competition or pass a national test.
 - c. Be a club officer for one year.
5. Be a Sterling Scholar or runner-up to automatically qualify.

FAMILY AND CONSUMER SCIENCE

Contact Person: Rosemary Lindberg, Room 215

The following criteria must be met to earn a FACS academic letter:

1. Earn a State certificate in one or more of the following areas:
 - a. Basic Nutrition and Foods
 - b. Clothing Construction and Textiles
 - c. Adult Roles and Responsibilities
 - d. Child Development
 - e. Child Care
 - f. Housing and Interior Design
 - g. Occupational Foods
2. Be an active member of FCCLA.
3. Participate in an approved service project. Show evidence of this project in your School-to-Careers' Portfolio.
4. Complete **one** or more of the following:
 - a. Serve as an FCCLA officer
 - b. Organize a major FCCLA event
 - c. Participate in a STAR Event or FACS class competition
 - d. Complete the five modules in the Power of One FCCLA personal achievement program.
5. Compile a School-to-Careers portfolio containing the following:
 - a. Resume
 - b. An official transcript
 - c. State certificates you have received
 - d. A record of leadership experiences
 - e. Evidence of service experiences
 - f. Personal interests
 - g. Hobbies and /or extra curricular activities
6. Have a FACS teacher sign the Lettering Recommendation form.

Contact Person: Bonnie Jennings, Room 132

To qualify for an academic letter in mathematics, a student must earn a total of 30 points in grades 9-12 as described below.

1. **Academic Excellence**: A student can earn points for each quarter of math credit in which an A or A- grade is received. One point per quarter can be earned for regular math courses, 1 ½ points for Honors courses, and 2 points for Advanced Placement math courses.
2. **ACT**: Students can earn 1 point for each score value above 24 in the mathematics portion of the ACT.
3. **Sterling Scholar applicants** in mathematics earn 5 points.
4. **Participation in Mathematics Competitions**
 - American Mathematics Competition. Students who participate in this national mathematics competition in February will earn one point for each 2 points above 70 on their score (maximum of 10 points).
 - State Math Contest
 - Snow College Math Contest
5. **Participation in mathematics programs** (1-10 points) such as
 - Engineering State (Utah State University summer program for Juniors)
 - University of Utah Summer Math Institute
 - Expanding Your Horizons (Utah Valley University conference for girls)
 - Tutoring students in mathematics
 - Timpanogos High School Math Club. One point for each math club meeting (maximum of 5 points in a year). Math Club officers earn additional 5 points for each year they serve.
 - World's Largest Math Event (Spring of each year)
6. **Mathematics Projects**. Students may pursue any topic in mathematics they choose and develop a written report or demonstration. Projects should be pre approved by a member of the Mathematics Department and may be 0-20 points. Science fair entries relating to mathematics also count.
7. **Mathematics in Careers**. Students may explore how mathematics is used in a career or field of study and write a written report of their findings. This exploration should include interviews of individuals using mathematics.

Contact Person: Melissa Thorne, Room 102

The student must pick up their application form from Mr. Morris. The student must complete the following requirements and compile the required items in a portfolio. A student may apply during any school year, but the requirements must be met during the course of one school year.

A student must:

1. Maintain an "A" average in all music classes.
2. Exhibit an outstanding attitude as shown by good posture, alertness, and preparation. Observe all rehearsal and classroom rules, and contribute DAILY to the progress of the group.
3. Maintain at least a 3.0 GPA in all classes.
4. Submit a copy of most recent report card.
5. Attend and participate in ALL performances during the school year.
6. Select any three (3) of the following:
 - a. Participate in the Utah All-State Band, Orchestra or Choir and submit the program.
 - b. Take private lessons on an instrument for at least six months of the current school year. Submit a letter from a private teacher verifying lessons and progress.
 - c. Participate in the pit orchestra or cast for the school musical and submit the program.
 - d. Assist as a student conductor in a section rehearsal outside of class. Submit a typed description of what was accomplished during the sectional.
 - e. Participate in a recital/program outside of school musical activities. Include the program notes in a notebook.
 - f. Participate in a college-sponsored Honor Group. Include the program notes in a notebook.
7. All fees must be paid.
8. Submit portfolios to Vocal or Instrumental Director.

Contact Person: Robyn Bretzing, Room 400

Students must complete the following requirements before applying for a Physical Education Academic Letter:

1. Must complete (3) Physical Education classes. (See Timpanogos Course Description book for a list of classes.)
2. Must have an A average in all Physical Education classes.
 - a. Turn in a transcript with your Physical Education classes highlighted.
3. Must exhibit good sportsmanship and have a desire to be physically fit.
 - a. Complete a one page paper on what it means to stay physically fit for life.
 - b. Letter of Recommendation from your Physical Education teacher.
4. Must complete **ONE** of the following options:
 - a. **Attend at least 8 athletic events at THS in four different sports.**
Attach to your application a one page report on each event. Be sure the report includes date of event, sport, final score, name of the opposing team and a summary of the game or match.
 - b. **Complete at least 10 hours of volunteer service for a Coach or Physical Education Teacher at THS.**
Service might include any of the following: keeping stats, preparing a field for play, inventory, cleaning equipment, score keeping, timekeeper, bulletin boards, etc. This work must be done before or after school. *Being a Teacher Aide or Team Manager does not meet this requirement!!!*
**Write a one page report on what you did to complete your volunteer hours.
**Have the instructor write a letter of recommendation.
 - c. **Students participating in a Varsity or Junior Varsity Sport at Timpanogos need to have their coach write a letter of recommendation.**

When you have completed your requirements, place all information in a folder and turn into the Physical Education Department Chair (Robyn Bretzing) on the date assigned by the Counseling office.

Contact Person: Larry Rasmussen Room 129

The student must:

1. Receive a final average grade of 3.5 or better in two of the following classes:
 - a. Biology
 - b. Chemistry
 - c. Earth Systems
 - d. Environmental Science
 - e. Honors Chemistry
 - f. Medical Anatomy
 - g. Physics
 - h. Principles of Technology
 2. Receive a final average grade of 3.5 or better in one of the following classes:
 - a. AP Biology
 - b. AP Chemistry
 - c. AP Physics
 - d. AP Environmental Science
- *** Alternative requirements for #1 and #2 is to have received a final average grade of 3.5 or better in any **four** of the classes listed in requirement #1.
3. Participate in Independent Research (prior approval required) or participate in three of the following:
 - a. Science Olympiad
 - b. Academic Decathlon
 - c. Science Fair
 - d. Science Symposium - University of Utah
 - e. Ecology Club
 - f. Environmental Science Club
 - g. Science Club
 - h. Science Sterling Scholar nominee or runner-up
 - i. Science Day at a University
 - j. JETS competition
 - k. Approved science magazine subscription
 - l. Extended Readings (as given by a Science teacher)
 - m. Serve as Science Lab Aide
 - n. Other activity (as approved)
 4. Score 26 or higher in the Science Reasoning section of the ACT, or score 24 or higher overall on the ACT, or place in the top three in the Utah Valley Science Fair.
 5. Be recommended by at least two Timpanogos High Science Teachers.
 6. Write a letter of application to the Science Department, outlining your qualifications and request a Letter in Science. Place all of this information in a portfolio.
 7. For **lettering in Science a second year**, you must:
 - a. Maintain the GPA requirements listed above
 - b. Take an additional science course
 - c. Do an approved independent research project (prior approval required)
 - d. Participate in one more science activity listed in #3 above

SERVICE LETTER

Contact Person: Liz Darger, Counseling Office

The student must:

1. Have a minimum cumulative G.P.A. of 3.0.
2. Must be a full-time student in good standing at THS.
3. Must complete a total of *120 hours of approved community service. *(A minimum of 20 hours on a pre-approved, self- initiated project. Students may not count service for family members. Hours will not count if used for credit in other Academic Letter categories).
4. Contact person must sign within 30 days of completion of project.

(Projects may be approved in advance through Miss Darger in the counseling Center. An example of what needs to be recorded in order to earn the letter is below.)

TIMPANOGOS SERVICE LETTER

Name:

Completion Date:

Approved by:

SERVICE PROJECT	SERVICE DATES	TOTAL HOURS	CONTACT NAME AND PHONE #	CONTACT SIGNATURE

SOCIAL STUDIES

Contact Person: Doug Olson, Room 701

The students must:

1. Have successfully completed two and one-half (2 ½) units or more of credit in the Social Studies curriculum in grades 10-12. One (1) of these classes must be an Advanced Placement class or an Honors class.
2. Have a G.P.A. of 3.75 - 4.0 in their social studies classes.
3. Complete at least 100 hours of community service. This service must be documented on an official *Social Studies Community Service* card. These hours may be earned in the following areas:
 - a. Homeless / Food Shelter
 - b. Election Campaign
 - c. Nursing Home
 - d. Senior Citizen Center
 - e. Hospital
 - f. Other service needs to be pre-approved by the Social Studies Department Chair

SPECIAL EDUCATION

Contact Person: Dee Ann Brewster, Room 141

The student must:

1. Have good attendance. One can miss no more than 6 of the 182 school days.
2. Be respectful and have upstanding behavior. Students need to have all their teachers give a good recommendation for his/her behavior in class and at school in general.
3. Have good grades. Students must have a minimum of a 3.5 G.P.A. in all classes.

Applications are due to Mrs. Brewster the last day of the third term.